



## **HUMAN SERVICES COMMISSION MINUTES**

**August 14, 2014- 6:30 p.m.**

### **CALL TO ORDER**

Chair McGregor called the August 14, 2014 regular meeting of the Human Services Commission to order at 6:32 p.m.

### **MEMBERS PRESENT**

Joyce Bowling, Leslie Hamada (arrived at 6:35), Brian Lord, Jared McMeen, Fran McGregor, Lesley Schlesinger (arrived at 6:34), and Adam Wheeler

### **CITY STAFF PRESENT**

Victoria Throm, Personnel & Human Services Analyst

### **APPROVAL OF CONSENT AGENDA**

CM BOWLING MOVED AND CM WHEELER SECONDED TO APPROVE THE AGENDA TO INCLUDE THE MINUTES FROM JULY 10, 2014 AS WRITTEN. VOTE: 5-0. MOTION CARRIED.

### **PUBLIC COMMENTS**

There were no public comments.

### **OLD BUSINESS:**

#### *Item 1. Reports on Covington Days Festival and Site Visits*

Chair McGregor shared her experience walking in the parade with the Covington DV Task Force. The members were decked out with purple LED lighted dreadlocks and purple glasses. The motorcycle group BACA (Bikers Against Child Abuse), rode in front of the task force and made a real impression.

Commissioners Hamada and McGregor hosted the Kids Activity Booth at the Festival and felt it was well worth doing again next year. CM Hamada suggested a larger banner at the booth would give more visibility. There were about 24 thank-you cards made by the children. Victoria mailed the cards to each of the agencies we fund. Directors from Kent Youth and Family as well as Children's Therapy Center responded with an email with their appreciation for this project. Another suggestion was to provide a give-away to the kids who participated such as a sucker, just to have something to take home.

A site visit to Dynamic Family Services was attended by Commissioners Hamada, McMeen, Bowling and staff member Victoria Throm. Each of them reported how impressed they were with the facility and the individual work they do with the children. It was an eye-opening experience.

DAWN held an open house for the new women's shelter remodel. Commissioners Hamada, McMeen, McGregor, and staff member Victoria Throm dropped by for a tour and BBQ dinner provided for guests. The facility had been vacant for a year and when the new Director Peg Coleman was hired she felt strongly that this shelter home should be utilized. The repair and extensive remodeling project was accomplished with many volunteers and contractors. The shelter will house 8-9 families and staff offices. The facility was beautifully done and very homey.

**NEW BUSINESS:**

*Item 2. Review Funding Application & Score Sheets (#16-30)*

Chair McGregor led the review by going through the applications one at a time, allowing for discussion and questions. CM McMeen found many discrepancies on the revenue and budget sheets from several agencies. Commissioners requested interviews with the following agencies:

- Auburn Youth Resources – Street Outreach
- Community in Schools of Kent – Mentoring
- Kent Y&FS – Clinical Services
- Sound Mental Health – Counseling
- Sound Mental Health – Child & Family Services
- South King Council of Human Services – Capacity Building Project
- YMCA – Child's Outreach Program

Victoria will set up a schedule of 15 minute interviews with each program for the September 11th meeting. She encouraged commissioners to review the application notes and send her any questions they want to ask prior to the meeting so she can forward them to the directors. This will allow time for the directors to prepare and collect any data necessary.

Reminder: all score sheets are due by August 22nd.

*Item 3. Review Second Quarter Human Services Reports*

Victoria provided a handout sheet listing the annual goals compared to actual numbers for all performance measures. No discussion.

**COMMENTS AND DISCUSSION OF COMMISSIONERS AND STAFF**

**CM Lord moved and CM Hamada seconded to adjourn the August 14, 2014 meeting at 8:43 p.m. VOTE 7:0. Motion Carried.**

Submitted by:



Victoria Throm  
Personnel & Human Services Analyst